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**Washington Parish Council Personnel Committee Meeting**

To all Members of the Personnel Committee: Cllr S Buddell (Presiding Chairman),

Cllr P Heeley, Cllr A Lisher and Cllr J Thomas – NOTICE is hereby given and Councillors are SUMMONED to attend a meeting of the Personnel Committee on:

 **Monday 29th January 2024 at 7:00pm in the Washington Village Memorial Hall (Doré Room)**

**AGENDA**

1. **To Elect a Chair for the Personnel Committee**
2. **To Consider accepting apologies for absence**
3. **To Approve the Minutes of the last Meeting on 27th November 2023**
4. **To record declarations of Personal and or Prejudicial interest from Members that they may have in relation to items on this Agenda as defined under the Localism Act 2011 and the Parish Council Code of Conduct.**
5. **Public Session**

Members of the public are welcome to attend the public part of this meeting and speak for a maximum of three minutes about an item on the agenda during the Public Session at the discretion of the Chairman.

1. **To Consider exclusion of the Public and Press pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, from confidential staffing matters under item 7.**
2. **To Consider reserved matters relating to staff appraisal, salary and pension.**
3. **To Receive items for the next Personnel Committee Agenda and Agree date of the**

**meeting**

 Z Savill

 Ms Z Savill

 Clerk to Washington Parish Council

 23rd January 2024

*Under the provisions of the Local Government Audit and Accountability Act 2014 (Openness of Local Government Bodies Regulations 2014), members of the public are permitted to film or record Council meetings to which they are permitted access, in a non-disruptive manner. By attending this meeting, it is deemed that you consent to this. A person or persons recording the parish meeting are reminded that the Public Speaking period is not part of the formal meeting and that they should take legal advice for themselves as to their rights to make any recording during that period*